



HSTS Operating Procedure

Halton Student Transportation Services

Operating Procedure:	Page:
HS-3-010 – Transporting Equipment on the School Bus	1 of 2
	Effective Date: Sept 2013
	Revised: April 2016
	Reviewed: Sept 2016

Preamble

HSTS is responsible to ensure that all material transported within a school purpose vehicle servicing HSTS contracted routes, does not interfere with the safety of the driver and passengers or the safe, expedient evacuation of the vehicle.

As stated in the Ministry of Transportation's Ontario Commercial Motor Vehicle Operator's Safety Manual – Dangerous Goods (Module 10), dangerous goods must not be transported on a passenger-carrying road vehicle (bus). An exception to this is medical oxygen when it is required for the health and safety of a passenger.

In addition to the specified dangerous goods, other material and objects are prohibited on a school purpose vehicle servicing HSTS contracted routes as they could become a projectile on a bus.

Procedure

1. The following list of items (but is not limited to) are **prohibited** on a school purpose vehicle servicing HSTS contracted routes:

- Skis/Ski Poles/Snowboards
- Hoverboards
- Hockey Equipment (including hockey/lacrosse sticks /Golf clubs)
- Longboards/Scooters
- Animals (service animals excepted)
- Large Musical Instruments (including guitars, bass guitars, baritones, and tubas)

2. Other Items that are prohibited on a school purpose vehicle:

- Alcohol or illegal drugs
- Ammunition
- Cigarettes
- Explosives/Firecrackers or any flammable object or substance
- Firearms or any weapons, including pocket knives
- Laser pointers
- Lighters



HSTS Operating Procedure

Halton Student Transportation Services

Operating Procedure:	Page: 2 of 2
HS-3-010 – Transporting Equipment on the School Bus	Effective Date: Sept 2013 Revised: April 2016 Reviewed: Sept 2016

- Matches

The following list of items **may** be transported on a school purpose vehicle servicing HSTS contracted routes only if properly secured:

1. Skates

- Skate blades shall be covered by guards, tied together and carried in a bag. The skates shall be placed on the floor of the bus at the student's feet.

2. Musical Instruments

- Only small instruments which can be easily placed on a student's lap shall be permitted on a school purpose vehicle. These include but are not limited to:
 - ◆ Clarinet ◆ Saxophone ◆ Trumpet ◆ Flute ◆ Trombone
- The musical instrument must be transported in an instrument case and placed on the student's lap;
- Students with instrument cases are required to sit near the front of the bus

3. Skateboards/Roller Blades/Heelies

- Skateboards must be completely covered and secured in a proper skateboard backpack and held on the student's lap or on the floor at the student's feet;
- Roller Blades/Heelies must be completely covered and secured in a backpack or a zippered bag and held on the student's lap or on the floor at the student's feet.

The decision to transport other objects to and from school shall be determined in advance collaboratively by the principal, HSTS staff and the school bus operator.