



HSTS Operating Procedure

Halton Student Transportation Services

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	Effective Date:
	September 2013

Preamble

HSTS recognizes that a student may require a service animal to accompany them while being transported on a school purpose vehicle as part of their daily life and activities.

Service animals are trained to assist persons who have physical or developmental disabilities with their daily lives and living activities.

The Human Rights Code and the Ontarians with Disabilities Act 2005 cites the use of service animals as a right of the individual.

Implementation

Upon receiving approval from the **Board's** Special Education/Student Services Department, HSTS shall:

1. contact the school to discuss any specific requirements for the student and service animal;
2. organize transportation for the student and service animal; and
3. inform the bus/taxi operator that a service animal is required to accompany the student while being transported to/from school.

Responsibilities

School staff shall:

1. if required, contact the families of the other students riding on the vehicle to inform them that a service animal will be travelling on the vehicle.

Individualized student transportation plans will be reviewed annually.